

LASSO Emergency Action Plan

May 2024

1. Procedures for Emergency Evacuation:

- **Type of Evacuation:** In the event of an emergency requiring evacuation, all employees are to evacuate the premises immediately unless otherwise instructed by designated emergency personnel.
- **Exit Route Assignments:** Each venue has assigned exit routes posted in conspicuous locations. Employees should familiarize themselves with these routes and use them during evacuations.

2. Procedures for Critical Operations:

- Employees designated to operate critical onsite operations must ensure that these operations are safely shut down or secured before evacuating the premises. This includes following shutdown procedures outlined in venue-specific manuals or protocols.

3. Accounting for Employees After Evacuation:

- LASSO's Onsite Lead or Crew Chief will conduct a headcount at the designated assembly point(s) to ensure all employees have evacuated safely. Any missing employees will be reported to emergency responders.
- Should an employee lose the Onsite Lead or Crew Chief during the evacuation, they should contact them via text, call or in the LASSO app to let them know of their location.

4. Procedures for Rescue or Medical Duties:

- Employees trained in rescue or medical duties should provide assistance within the scope of their training and abilities while ensuring their own safety. These employees should report their actions to designated emergency personnel upon arrival.

5. Means of Reporting Fires and Emergencies:

- All employees should report fires and other emergencies immediately by activating the nearest fire alarm pull station or by dialing 9-1-1. Additionally, employees can report emergencies to venue personnel.

6. Contacts for Further Information:

- **Director of Operations:** Mike Aubry- mike.aubry@lasso.io
- **VP of Operations:** Allison Bailey - allison.bailey@lasso.io
- **Human Resources Department:** Jennifer Watson - jennifer.watson@lasso.io

Training and Review:

- All employees will receive training on this Emergency Action Plan upon hire and annually thereafter. This plan will be reviewed and updated as necessary by the Director of Operations, VP of Operations and VP of Human Resources.